

CITY OF MILES
REGULAR COUNCIL MEETING
MARCH 2, 2022 @ 6:00 P.M.

Miles City Council met in regular session on March 2, 2022 @ 6:00 p.m. at Miles City Hall. ROLL CALL: PRESENT: M. Leamy, D. Chrest, R. Lawrence, N. Corlis. ABSENT: D. Ernst. Mayor Dane Johnson presided.

APPROVAL OF AGENDA – Council member N. Corlis made a motion to approve the agenda as presented, it was seconded by council member M. Leamy. Motion carried. Ayes 5, Nays 0.

CONSENT AGENDA – Council member M. Leamy made a motion to the consent agenda, including the minutes of the previous meeting, paid, unpaid bills, financial statements, water, sewer, and maintenance reports, council member D. Chrest seconded the motion. Motion carried. Ayes 5, Nays 0.

CITIZEN/PUBLIC COMMENTS – Ernie Schulz.

PUBLIC HEARING: PROPOSED BUDGET FY2022-2023.

Mayor Johnson opened the public hearing at 6:05 p.m. to solicit comments for the FY2022/2023 Budget. The primary purpose of the public hearing is for citizens to voice their objections or concerns. Mayor Johnson closed the public hearing at 6:06 p.m. with no negative comments from citizens present and no objections on file.

Motion by R. Lawrence and seconded by D. Chrest to close the Public Hearing for the FY Budget 2022/2023 at 6:06 p.m. No citizens comments, verbal or written oppositions were presented. Motion carried by roll call: Lawrence aye, Chrest aye, Leamy aye and Corlis aye.

PUBLIC HEARING: NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN & DISBURSEMENT AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$2,262,000.00.

Mayor Johnson opened the public hearing at 6:07 p.m. to solicit comments for the proposed action to institute proceedings to enter into a Loan & Disbursement agreement in a principal amount not to exceed \$2,262,000.00. The primary purpose of the public hearing is for citizens to voice their objections or concerns. Mayor Johnson closed the public hearing at 6:08 p.m. with no negative comments from the citizens present and no objections on file.

Motion by N. Corlis and seconded by M. Leamy to close the Public Hearing for the proposed action to institute proceedings to enter into a Loan & Disbursement agreement in a principal amount not to exceed \$2,262,000.00 at 6:08 p.m. No citizens comments, verbal or written oppositions were presented. Motion carried by roll call: Corlis aye, Leamy aye, Chrest aye, and Lawrence aye.

MAYOR'S REPORT- Mayor Johnson reported the city is eligible for the Disadvantage Community Determination. As a result of this determination, the City qualifies for the lower interest and extends the term loan to 30 years.

MAINTENANCE REPORT – City Maintenance, Paul Maze informed the council the curb box valve on Ferry Road needed to be replaced as did the lead piping to the curb box. Paul stated there are a number of curb box that need to be dug up and replaced on Ferry Road. Also, Paul informed the council the fiber optic will be installed between the 2 wells in the next couple of weeks weather permitting.

CLERK'S REPORT - None

NEW BUSINESS.

Ernie Schulz approached the council inquiring the city's intention whether they want to contribute funds to the thresher's celebration fireworks. Council member Leamy questioned if we were to contribute where would the funds come from. City Clerk, Brenda Tebbe indicated Economic Development fund. After a discussion on cost of what other towns spend on fireworks, council member M. Leamy made a motion to purchase up to \$1000.00 of fireworks for the Thresher Celebration, council member N. Corlis seconded the motion. Motion carried. Ayes 4, Nays 0.

Mayor Johnson suggested to the council to approve amount of funds for the playground equipment. This is will give the Miles Community Improvement Group to narrow down their equipment purchase. Council member N. Corlis informed the council they have \$40,000.00 raised currently and their goal is \$100,000.00. Mayor Johnson suggested contributing \$50,000.00 towards the project, council member M. Leamy questioned where the funds would come from. City Clerk, Brenda Tebbe stated economic development fund. These funds come from property taxes and can be used for these types of projects. After a discussion on lighting for the park, and rubber matting for the equipment. Council member M. Leamy made a motion to contribute \$75,000.00 to the Miles Community Improvement Group for playground equipment, council member D. Chrest seconded the motion. Motion carried. Ayes 4, Nays 0.

Council member M. Leamy made a motion to approve Res. 2022-12, A Resolution adopting the annual budget for the fiscal year ending June 30, 2023, it was seconded by council member N. Corlis. Motion carried. Ayes 4, Nays 0.

Council member N. Corlis made a motion to approve Res. 2022-13, A Resolution taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement, council member M. Leamy seconded the motion. Motion carried. Ayes 4, Nays 0.

Up for discussion is hiring summer help for 20 hours per week. Mayor and council discussed whether to hire 1 or 2 people and as well as hourly rate. Council suggested depending on their work experience background, hourly rate would be more. They all agreed 20 hours per week per person, and hourly rate would be start at \$14.00/per hour depending work experience. Council member M. Leamy made a motion to hire 2 people, 20 hours per week, wage would be determined later, council member N. Corlis seconded the motion. Motion carried. Ayes 4, Nays 0.

Mayor and council discussed the Spring Newsletter 2022. Mayor and Council suggested to add Thresher’s festivities, Truck Parking Limited Ordinance, and no big dumpster to the newsletter. Council member D. Chrest suggested to add if anyone would want to donate to the Miles Park Project or to the Thresher’s fireworks, they could call City Hall for details.

Mayor Johnson suggested to create a Covid-19 policy for the City of Miles and implement on how the employees will get paid. Policy states employees will need to use their comp time or sick time first, if they don’t have that option it will go before city council on whether or not they will get paid. Council member M. Leamy made a motion to approve the Covid-19 policy for the City of Miles, council member D. Chrest second the motion. Motion carried. Ayes 4, Nays 0.

ICAP performed a Risk Control Visit on February 10, 2022 at City Hall. The recommendation was for the city to conduct motor vehicle record check annually for all city employees and new-hires. Council member M. Leamy asked if this was legal. Mayor Johnson informed him even though he’s self-employed he has to conduct a vehicle record check and keep documentation with him at all times. Council member N. Corlis made a motion to approve the city to conduct a motor vehicle record check annually on all city employees, council member M. Leamy seconded the motion. Motion carried. Ayes 4, Nays 0.

ADJOURNMENT – With nothing further to discuss, Mayor Johnson asked for a motion to adjourn. Council member M. Leamy made that motion, seconded by council member N. Corlis. Meeting adjourned at 7:01 p.m. Motion carried. Ayes 4, Nays 0.

EXPENDITURES - FEB - MARCH		
VENDOR	REFERENCE	AMOUNT
GENERAL FUND		
ACCESS SYSTEMS	COPIER AGREEMENT	75.63
ALLIANT ENERGY	ELECTRIC UTILITY	240.46
BLACKHILLS ENERGY	NATURAL GAS	301.28
CITY OF PRESTON	POLICE PROTECTION	2,548.00
CLINTON NATIONAL BANK	FED/FICA TAXES	372.24
IPERS	IPERS	302.3
J.L.FRANKS	BOLTS,SET OF BLADES	14.99
KUNAU IMPLEMENT	REPLACE BROKEN BUCKET CYLINDER	752.56
MASTER CARD	STAMPS	270.18
MATT PARROTT/STOREY KENWORTHY	ENVELOPES	26.2
MILES TELEPHONE CO.	TELEPHONE/INTERNET	175.2

PRESTON TIMES	MINUTES,EXPEND.SR LOAN	387.19
QUILL CORPORATION	SHEET PROTECTORS,CASH REGISTER	81.56
REPUBLIC SERVICES #897	GARBAGE COLLECTION - FEB	4,036.10
TREASURER OF STATE	STATE TAXES	65.1
EMPLOYEES	PAYROLL	1512.2
GENERAL FUND TOTAL		11161.19
ROAD USE		
ALLIANT ENERGY	ELECTRIC UTILITY	569.37
CLINTON NATIONAL BANK	FED/FICA TAXES	337.52
IPERS	IPERS	230.51
KEENEY WELDING	REP.MOUNTED BLADE,REMOVE	150
KUNAU IMPLEMENT	REPLACE BROKEN BUCKET CYLINDER	752.55
MID-AMERICAN RESEARCH CH	YELLOW,WHITE MARKING PAINT-ST	1,000.85
TREASURER OF STATE	STATE TAXES	54.6
EMPLOYEES	PAYROLL	1259.42
ROAD USE TOTAL		4354.82
28E RUT FUND		
ALLIANT ENERGY	ELECTRIC UTILITY	569.37
TOTAL 28E RUT FUND		569.37
DEBT SERVICE		
CLINTON NATIONAL BANK	PRINCIPAL & INTEREST PAYMENT	1,679.60
DEBT SERVICE TOTAL		1,679.60
WATER FUND		
ACCESS SYSTEMS	COPIER AGREEMENT	37.82
ALLIANT ENERGY	ELECTRIC UTILITY	717.55
BLACKHILLS ENERGY	NATURAL GAS	471.23
CLINTON NATIONAL BANK	FED/FICA TAX	499.94
HAWKINS, INC.	AZONE 15	358.09
IAMU	WATER MEMBER DUES	625
IPERS	IPERS	381.65
J.L.FRANKS	BOLTS,SET OF BLADES	13.96
MASTER CARD	STAMPS	135.1
MATT PARROTT/STOREY KENWORTHY	ENVELOPES	13.11
PRESTON READY MIX	1' CLEAN -WATER SHUT OFF	227.36
QUILL CORPORATION	SHEET PROTECTORS,CASH REGISTER	40.78
TREASURER OF STATE	FEB WATER EXCISE TAX	913.1
EMPLOYEES	PAYROLL	1872.17
WATER FUND TOTAL		6306.86
SEWER FUND		
ACCESS SYSTEMS	COPIER AGREEMENT	37.81
ALLIANT ENERGY	ELECTRIC UTILITY	1,415.31
CLINTON NATIONAL BANK	FED/FICA TAXES	137.72
IPERS	IPERS	115.68
MASTER CARD	STAMPS	135.11
MATT PARROTT/STOREY KENWORTHY	ENVELOPES	13.11
QCANALYTICAL SERVICES LLC	WASTEWATER TEST	469.04

QUILL CORPORATION	SHEET PROTECTORS,CASH REGISTER	40.79
TREASURER OF STATE	STATE TAXES	24.15
EMPLOYEES	PAYROLL	583.58
SEWER FUND TOTAL		2972.3
SEWER FUND IMP.		
JACKSON COUNTY TREA.	TAXES ON LAGOON LAND	519
JCLL ENTERPRISES	WASTE WATER SYS. OPERATIONS	1,000.00
ORIGIN DESIGN	WASTEWATER FACILITY 2020	3,638.75
PRESTON TIMES	MINUTES,EXPEND.SR LOAN	22.99
SEWER FUND TOTAL		5180.74
EXPEND. FEB-MAR PAYROLL		32,224.88
FEBRUARY REVENUES		
GENERAL FUND		8137.71
ROAD USE FUND		2885.16
PERPETUAL CARE		200
WATER FUND		7440.4
SEWER FUND		10372.08
CUSTOMER DEPOSITS		400
CEMETERY MUN ENTER.		800
REVENUE TOTAL		30235.35